

# AENJ HIGH SCHOOL SCHOLARSHIP CHECKLIST

**DUE DATE – FEBRUARY 22**

**Your AENJ SCHOLARSHIP APPLICATION will be SUBMITTED on Google Docs**

This list is provided to assist you in ascertaining that you have included all materials requested by the committee. Please follow the directions below.

## APPLICATION PROCESS

- To apply for this scholarship you **MUST** have a **GMAIL account** (Google Mail). If you do not have one you must create one by going to [www.google.com](http://www.google.com)
- This GMAIL account gives you access to **Google Docs**. You will submit everything for this scholarship through Google Docs.
- You will create two (2) files in Google Docs, the first will be your Slide Presentation (Portfolio) including five (5) best works, and the second document file should include: an Index of Work (included in the slideshow), an Essay, and a List of Art Accomplishments.
- **SHARE** your Slide presentation and documents with [scholarship@ajen.org](mailto:scholarship@ajen.org)  
NOTE: You can create the presentation in PowerPoint and upload it to Google Docs or you can create the presentation in Google Docs.
- Complete the AENJ High School Application Form online.

## CHECKLIST

- \_\_\_\_\_1. Complete Scholarship Application Form Online
- [Click Here to Complete the AENJ High School Application Form online](#)
- \_\_\_\_\_2. 1 (one) Nominator's letter of recommendation
- AENJ active membership for the past 2 years (will be checked with the AENJ Membership Chair)
  - This letter must be e-mailed to [scholarship@ajen.org](mailto:scholarship@ajen.org) from your **teacher's WORK/SCHOOL e-mail address**.

**The following items will be submitted through Google Docs**

- \_\_\_\_\_3. [For Google Docs HELP - Click Here](#)  
Essay (500 words) to include:
- Artist Statement (not a biography)
  - Discuss the intent/motivation behind your artwork
  - Discuss your future artistic goals/plans
- \_\_\_\_\_4. List of Art Accomplishments (4 years of High School)
- Include all ART related accomplishments: art exhibits, art awards, contests, grants, scholarships or art classes above and beyond the school day. PLEASE NOTE: This is a bulleted list, NOT an essay.
- \_\_\_\_\_5. Index of work:
- Title
  - Media
  - Size

\_\_\_\_\_6. **Portfolio/Slide Presentation Requirements** (5 slides total, including your Title Slide, additional images will not be viewed)

- a. Background - BLACK
- b. Font – Arial/Calibri
- c. Title Slide – Your Name & Name of Scholarship applying for
- d. Slide Information (include on each slice) – Title, Medium, Size
- e. Number each slide (1 - 5)
- f. **DO NOT include your name on each slide**

**ANY material missing from application packet will eliminate applicants from scholarship consideration.**

You will receive an e-mail from Sandra Koberlein that your materials were received. If you do not receive an e-mail within 48 hours of SHARING your materials contact Mrs. Koberlein at:

[scholarship@aenj.org](mailto:scholarship@aenj.org)

**Sandra Koberlein, HS Scholarship Committee Chair**  
scholarship@aenj.org